**CURRICULUM VITAE**

**I. General information**

1. Name
2. Citizenship
3. Contact information: telephone, email address
4. Education (educational institution, level of education, specialisation, date of graduation, topic and supervisor of thesis)
5. Language skills
6. Work experience, including current position

**II. Teaching and activities related to the administration and development of teaching**

1. Information regarding teaching work carried out at universities (a list of courses, including new courses and continuing education courses, the workload involved, the number of students who took the courses, a brief summary of student feedback and changes made in teaching, and the creation of teaching aids, including e-courses) during the last five years.
2. Supervision. The number of students supervised, a list of supervised students who have defended their theses (for candidates to the position of professor and associate professor, primarily master’s and doctoral students).
3. Activities related to the administration and development of teaching (design and development of syllabi and curricula, participation in the admission of new students, participation in assessment committees, etc.).
4. Other activities in support of teaching.

**III. Research and development and creative activities**

1. Main fields of research. For each field, the candidate should submit a short overview of research results, with reference to respective items in the list of publications. If a publication has co-authors, the candidate should specify his/her contribution to the publication.
2. The total number of academic publications and the number of publications during the past five years.
3. A list of major publications; in creative arts, a list of creative work. It is advisable (required in the case of candidates for the position of professor and associate professor) to add such publications (a link or a file) electronically to the application documents.
4. Research grants and contracts awarded to the candidate (programme or project, source of funding, amount of funding, project start and end, role of the candidate).
5. Acting as an opponent to doctoral theses.
6. Experience in the application and popularisation of theoretical knowledge, e.g. creating knowhow with commercial potential, patent authorship, participation in creating innovative solutions, participation in conducting applied research and analysis.
7. Participation in the work of the international community in the specialisation (e.g. participation in the work of scientific organisations and professional associations, participation in the editorial panels of scientific publications, series, books, etc., compiling and editing of scientific publications, organising research conferences etc., organising presentations of creative work, development and administration of databases, science collections and other science infrastructure).
8. Other activities to support research and development and creative work.

**IV. Participation in the governance and institutional development of the university**

1. Performance of managerial tasks (team or project management).
2. Other activities related to the governance and institutional development of the university.

**V. Public and social activities**

1. Participation in the activities related to the promotion and application of the specialisation at the institutional, national or international level.
2. Other public and social activities

**VI. Professional development**

1. Professional development in the specialisation, incl. traineeship with enterprises and institutions.
2. Professional development to enhance teaching and supervising skills.
3. Professional development to enhance management skills.
4. Other professional development.

**VII. Professional recognition and awards**