

UNIVERSITY OF TARTU
CONFIDENTIAL

This complaint form is intended for the official resolving of discrimination or bullying cases in the learning or work environment. Please fill the form below and submit it via e-mail (andres.soosaar@ut.ee) or on paper (Ülikooli 18, Tartu) to the academic secretary whose task is to resolve your problem either independently or with the help of an independent committee. Investigation of the complaint relies greatly on existing evidence so please submit any relevant evidence with the complaint.

Note! Before submitting the complaint, have a look at the following [guidelines](#).

COMPLAINT
First and last name: E-mail: Phone: Position, structural unit (<i>employee</i>): Curriculum, number of the student book (<i>student</i>):
1. Summary of the incident: what happened, when did it happen?
2. What have you done to find a solution and what has remained unresolved?
3. What would you like to be done to resolve your complaint and what could be the best final outcome?
4. Additional information <i>/fill if necessary/</i>

Signature: _____ or */signed digitally/*

Date: _____